

# Karen Lane

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## Selected Indexing Projects

**Print:** The Little, Brown Handbook (9th ed.) (Longman)  
The Little, Brown Compact Handbook (5th ed.) (Longman)  
The Grownup's Guide to Living in Manhattan with Kids (2nd ed.) (Grownups Guide Press)  
The Grownup's Guide to Visiting NYC with Kids (Grownups Guide Press)  
Longman Handbook for Writers and Readers (3rd ed.) (Longman)  
Technical Communication: Strategies for College and the Workplace (Longman)  
The Technical Communicator's Handbook (Allyn & Bacon)  
Technical Writing Style (Allyn & Bacon)  
UCF Graduate Studies Procedures Manual (Univ. Central Florida)  
Fire Investigator (1st ed.) (Int'l Fire Svc. Training Assoc.)

**Online:** American Society of Indexers Web Site (<http://www.asindexing.org/>)

## Professional Offices and Positions

American Society of Indexers—Co-Webmaster  
Society for Technical Communication—Orlando Chapter Treasurer 2001–2005  
Society for Technical Communication—Annual Conference Stem Manager 2000, 2002, 2003  
Society for Technical Communication—Judge, 1999 Florida Technical Communication Competition (Software Documentation)

## Professional Organization Memberships

American Society of Indexers  
Society for Technical Communication, Senior Member

## Education

Master of Arts in English—Technical Writing  
University of Central Florida (Orlando, Florida)

Bachelor of Arts in French  
University of Central Florida

Bachelor of Arts in Mathematics *cum laude*  
New York University (New York, New York)